

### Entry Requirements – Self Assessment (to be completed by the student)

This self-assessment has been designed to help establish the prior skills and knowledge of participants before attending any Schrole DEVELOP courses relating to the Training and Education Training Package, specifically the Certificate IV Training and Assessment. Those entering this program must also be able to demonstrate vocational competency in their proposed teaching and assessing area.

<b>Name of student:</b>	
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Do you have experience:	Yes	No
Preparing and conducting group training sessions in the workplace. Please detail your experience.		
<b>Comment:</b>		
Conducting one-on-one coaching sessions in the workplace. Please detail your experience.		
<b>Comment:</b>		
As a subject matter expert in a workplace area. Please detail the scope and extent of your expertise		
<b>Comment:</b>		
Applying workplace health and safety policies and procedures. Please detail your experience in relation to your particular organisation		
<b>Comment:</b>		
Speaking in front of groups of people. Please describe an example of one such experience		
<b>Comment:</b>		
Operating Microsoft applications such as Outlook, Word, PowerPoint etc. Please detail your experience in each of these areas.		
<b>Comment:</b>		
For at least three (3) years in a particular vocational competency. Please detail your experience and include any accredited certifications you have obtained in this area		
<b>Comment:</b>		
<b>Signature:</b>	<b>Date:</b>	

Version	2	Status	Approved	Next Revision Date	27/08/2021	Date Amended	27/08/2020	Page 1 of 2
Title	DEV-COMP-TEMP-021 – TAE self-assessment form			Document Controller	RTO Manager			